



**City of Woodstock**  
**Office of the City Manager**

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**Roscoe C. Stelford III**  
City Manager

**WOODSTOCK CITY COUNCIL**

**City Council Chambers**

**July 20, 2021**

**7:00 p.m.**

*Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.*

*The complete City Council packet is available via the City Council link on the City's website, [www.woodstockil.gov](http://www.woodstockil.gov). For further information, please contact the Office of the City Manager at 815-338-4301 or [citymanager@woodstockil.gov](mailto:citymanager@woodstockil.gov).*

*The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, [www.woodstockil.gov](http://www.woodstockil.gov). Recordings can be viewed, after the meeting date, on the website.*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. FLOOR DISCUSSION**

**A. Recognition**

1. Sister City Program – Guadalupe, Zacatecas

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- B. Public Comments
- C. Council Comments

**IV. CONSENT AGENDA:**

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

**A. APPROVAL OF CITY COUNCIL MINUTES**

1. April 9, 2021 City Council Budget Workshop
2. June 3, 2021 City Council Strategic Planning Workshop
3. June 15, 2021 City Council Meeting Minutes
4. June 28, 2021 City Council Strategic Planning Workshop

**B. WARRANTS:**

1. #3962
2. #3963

**C. MINUTES AND REPORTS:**

- |                                      |                |
|--------------------------------------|----------------|
| 1. Environmental Commission Minutes  | March 4, 2021  |
| 2. Historic Preservation Commission  | April 26, 2021 |
| 3. Historic Preservation Commission  | May 24, 2021   |
| 4. Human Resources Report            | April 2021     |
| 5. Human Resources Report            | May 2021       |
| 6. Library Board of Trustee Minutes  | April 8, 2021  |
| 7. Library Board of Trustees Minutes | May 13, 2021   |
| 8. Parks and Rec Commission          | April 13, 2021 |
| 9. Police Department Monthly Report  | May 2021       |
| 10. Transportation Commission        | May 19, 2021   |

**D. MANAGER'S REPORT NO. 183:**

- 1. Ordinance – Liquor License Code Amendments** (183a)  
Adoption of an Ordinance Amending Title 3, Business and License Regulations, Chapter 3, Liquor Control of the Woodstock City Code, authorizing the Liquor Commissioner to waive the moratorium on accepting liquor license applications, and eliminating references to population, geographic, and other criteria for determining the number of available licenses in the A-1, B-1, B-2 and B-6 license classifications. **DOC. 1**
- 2. Ordinance – Class A-6 Liquor License -Americano, 11671 Catalpa Lane** (183b)  
Approval of an Ordinance Amending Title 3, Chapter 3, Liquor Control of the Woodstock City Code, increasing the number of Class A-6 liquor licenses by one and issuing said license to Americano Woodstock, LLC, 11671 Catalpa Lane, contingent upon fulfillment of all identified requirements. **DOC. 2**
- 3. Ordinance –PUD Brink Street Properties** (183c)  
Adoption of an Ordinance Issuing a Special Use Permit for a Planned Unit Development to allow a 14-Unit Duplex Development on the property at 615 Brink Street. **DOC. 3**
- 4. Resolution – Change Order – First Street Water Treatment Plant Brine Tank** (183d)  
Approval of a Resolution authorizing Change Order #1 with a net overall increase of \$14,225.08 to the current contract amount of \$447,447.00 for the First Street Water Treatment Plant Brine Tank project. **DOC. 4**
- 5. Purchase – Fleet Dump Truck** (183e)  
Authorization to purchase one (1) replacement Peterbilt dump truck under the Sourcwell joint purchasing program, Bid Number 081716-PMC from JX Enterprises Peterbilt, Rockford, IL, for the truck chassis, and also Bid Number 080818-BNL Bonnell Industries, Dixon, IL for the chassis/dump body upfitting services, at a total delivered unit price of \$215,378.

**6. Ordinance – Surplus Vehicle – Police Mainline Unit** (183f)

Approval of an Ordinance authorizing the sale or disposal of personal property owned by the City of Woodstock, designating miscellaneous vehicles and equipment as surplus property, and authorizing and directing the City Manager to dispose of said property as allowed by law, including but not limited to sale to the highest bidder on www.GovDeals.com, recycling, donation, and/or disposal. **DOC. 5**

**7. Contract Award – Fire Safety Upgrade -Opera House** (183g)

Authorization to award a contract for the Opera House Fire Alarm System Upgrade to the lowest responsible and sole bidder, Associated Electrical, LLC, Woodstock, IL, for a total bid price of \$64,303.

**8. Agreement – Hennen Conservation Area** (183h)

- a) Approval to renew and extend the lease agreement with The Land Conservancy of McHenry County to utilize the residence on the Hennen property and act as a site steward for the Hennen Conservation Area, with an initial term of thirty-six (36) months and an option to renew for two (2) additional successive terms of thirty-six months for each renewal term.
- b) Authorization for the City Manager to execute this lease agreement through administrative approval, while working out a few adjustments in the contractual language regarding insurance, rental escalators, co-steward rent payments, and notifications, subject to final review and approval by the City Attorney's Office.

**DOC. 6**

**V. DISCUSSION**

1. **Preliminary Concept Review** – A preliminary review of the proposed site plan for the “1525 Project” located at 1525 West Lake Shore Drive which proposes the inclusion of an 85-room hotel, two drive-thru restaurants and two apartment buildings, combined totaling 150 residential units.
2. **Quarterly Financial Reports** – Transmittal of the following financial reports for the fourth quarter of FY20/21:
  - a) Fourth Quarter Revenues and Expenditures Report; and
  - b) Fourth Quarter Investment Report.

**VI. FUTURE AGENDA ITEMS**

**VII. ADJOURN – August 3, 2021, 7:00 PM – City Council Meeting**

*NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.*